

## Social Security Number Truncation

### DESCRIPTION OF MAJOR SERVICES

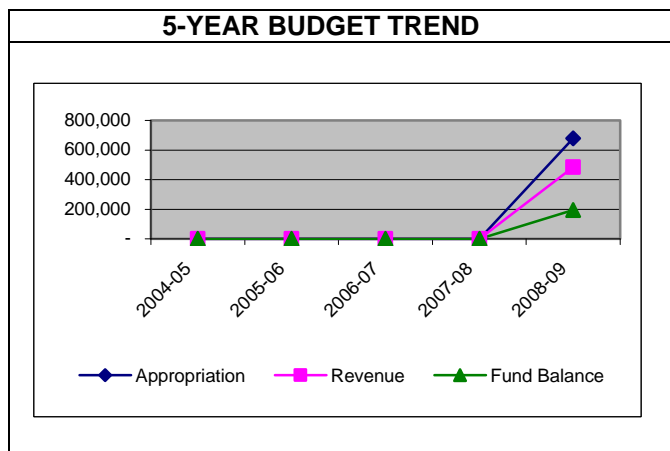
This special revenue fund was established in February, 2008 to defray the cost of implementing Government Code Section 27301 which requires local governments to truncate the first five digits of social security numbers (SSN) that appear in records that may be disclosed to the public. The law requires the Recorder to implement the SSN truncation program for all records back to 1980; however, the law recognizes that revenue from the fee may not fully cover the cost of its implementation. The Recorder may truncate records as the funding allows.

The primary service provided by this fund is the review of all recorded documents since 1980, flagging of high-value personal information, truncation of the first five digits of the SSN, and the creation of a separate index and images for public view. The index and images of the original recorded documents will be maintained in its entirety. Revenue includes fees collected pursuant to Government Code Section 27301 and implemented in the County Fee Ordinance as 16.023A(q)(3).

There is no staffing associated with this budget unit.

This is a newly established budget unit and therefore no history available.

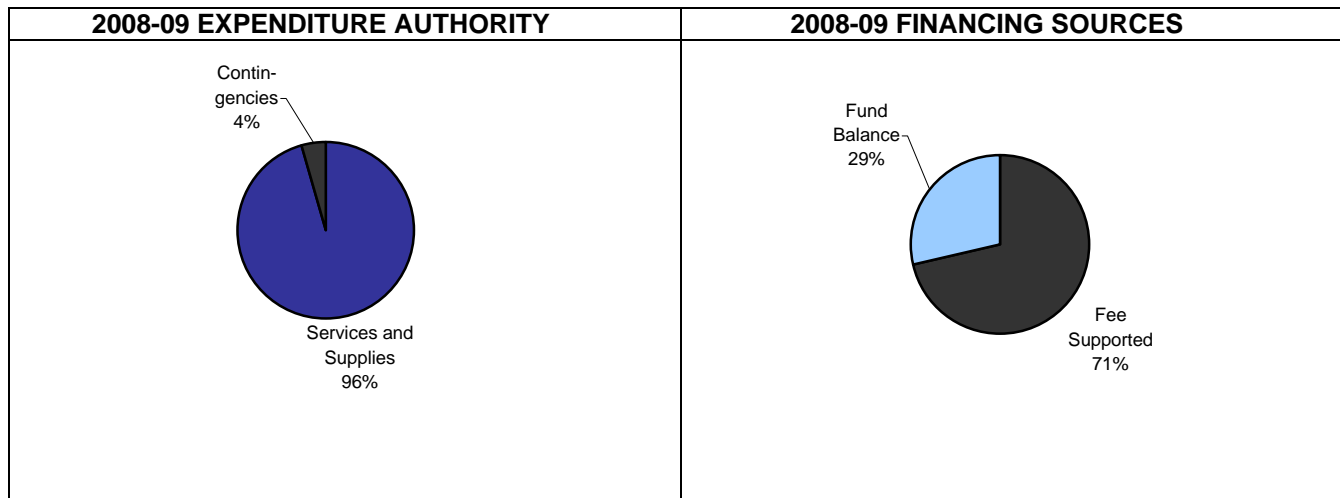
### BUDGET HISTORY



### PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	211,433	-
Departmental Revenue	-	-	-	211,433	194,555
Fund Balance				-	

## ANALYSIS OF PROPOSED BUDGET



GROUP: Fiscal  
 DEPARTMENT: Auditor/Controller-Recorder  
 FUND: Social Security Truncation

BUDGET UNIT: SST REC  
 FUNCTION: Public Protection  
 ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
<b><u>Appropriation</u></b>							
Services and Supplies	-	-	-	-	-	650,000	650,000
Contingencies	-	-	-	-	-	29,555	29,555
Total Appropriation	-	-	-	-	-	679,555	679,555
<b><u>Departmental Revenue</u></b>							
Current Services	-	-	-	194,555	-	485,000	485,000
Total Revenue	-	-	-	194,555	-	485,000	485,000
Fund Balance					-	194,555	194,555

Services and supplies of \$650,000 are dedicated to professional services required to truncate the records as required by law. The Recorder estimates that a contract to complete the truncation of the numbers and other services back through 1980 will exceed the budgeted amount and will require multi-year encumbrances.

Current services revenue is anticipated at \$485,000 which is consistent with other fees of this type.